

## ADDENDUM NO. 2

Date of Issue: **JUNE 1, 2009**

Project: **KITCHEN AND BATHROOM RENOVATION  
AT SCHUYLKILL HAVEN FAMILY HOUSING**

Project Owner: **SCHUYLKILL COUNTY HOUSING AUTHORITY**  
245 Parkway  
Schuylkill Haven, PA 17972

Bid Due Date: **JUNE 4, 2009 AT 12:00 PM** (Noon, Local Prevailing Time)  
At the office of the Schuylkill County Housing Authority

The following changes, additions, revisions and/or clarifications are hereby incorporated into and shall become part of the contract documents and are issued to amend or clarify the drawings or specifications. Any items not mentioned herein nor affected hereby shall be performed in strict accordance with the original specifications and drawings. Failure of any bidder to acknowledge receipt of this Addendum in the space provided in his Proposal, may be sufficient cause for rejection of his Proposal.

Prior to submission of a bid for this project, all Contractors are urged to visit the Levkulic Associates website at [www.levkulicgroup.com](http://www.levkulicgroup.com) to view the most current information pertaining to this project.

### I. GENERAL CLARIFICATIONS:

- A. Specification section 08118 was inadvertently omitted from the Project Manual. Please refer to attached Specification Section (4 pages)
- B. In units 1, 14 and 41, a minimum of one receptacle, range hood switch and all existing switches located over the countertop backsplash shall be relocated to a false door front in new cabinetry.
- C. Contractor shall be aware new cabinetry may need to be modified to accommodate new and existing supply piping located within the sink base and extending through other cabinetry. Contractor shall field verify conditions and make changes accordingly.
- D. In all accessible units, any components of existing sink base cabinetry not installed shall be similar for new cabinetry. As an example, Unit No. 1 and Unit No. 41 currently do not have sink base front installed. any exposed piping shall receive new premanufactured pipe insulation kits.
- E. Bathroom Elevations incorrectly call out shower curtain rods as towel bars. All showers, both roll in and tub/shower surrounds shall receive new shower curtain rods.
- F. Kitchen cabinetry shall be modified for unit 1 to provide a higher level of accessibility. Base cabinetry for this unit shall have 9" toe kicks. 30" high wall cabinetry shall be lowered to allow the bottom shelf to be accessed at 46" above the finished floor. Soffit shall be extended or replaced to accommodate new mounting height. Contractor shall include all necessary framing, finishes and other work required. Countertop shall be at 34" above the finished floor. The 30" base cabinet indicated to the side of the sink base shall be eliminated. All wall and floor finishes shall extend into areas where cabinetry has been eliminated. A false front access panel shall be provided under the sink to cover plumbing meter and associated piping and valving.

### END OF ADDENDUM

LA Project No. 09-010

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## SECTION 08118 – METAL BIFOLD DOOR UNITS

### PART 1 GENERAL

#### 1.01 SUMMARY

- A. Section Includes: Prefinished metal Bi-Fold door units for interior openings.
- B. Related Sections: Section(s) related to this section include:
  - 1. Metal Doors: Division 08 Steel Door Section.

#### 1.02 REFERENCES

- A. General: Standards listed by reference, including revisions by issuing authority, form a part of this specification section to extent indicated. Standards listed are identified by issuing authority, authority abbreviation, designation number, title, or other designation established by issuing authority. Standards subsequently referenced herein are referred to by issuing authority abbreviation and standard designation.
- B. ASTM International:
  - 1. ASTM A366 Standard Specification for Commercial Steel (CS) Sheet, Carbon (0.15 Maximum Percent) Cold-Rolled
  - 2. ASTM A653 Standard Specification for Steel Sheet.
  - 3. A-40 for Zinc-Iron Alloy-Coated Galvanealed.
  - 4. ASTM B117 Standard Practice for Operating Salt Spray (Fog) Apparatus.
  - 5. ASTM D1735 Standard Practice for Testing Water Resistance of Coatings Using Water Fog Apparatus.

#### 1.03 SUBMITTALS

- A. General: Submit listed submittals in accordance with Conditions of the Contract and Division 01 Submittal Procedures Section.
- B. Product Data: Submit product data for specified products.
  - 1. Submit manufacturer's product data showing details of design and construction and printed instructions covering installation.
- C. Shop Drawings: Submit shop drawings showing layout, profiles and product components, including anchorage, accessories, finish colors and textures.
  - 1. Indicate installation requirements showing any reinforcements required. Shop drawings to be submitted to and approved by architect prior to fabrication.
- D. Samples: Submit selection and verification samples for finishes, colors and textures.
  - 1. Submit color samples of components for selection and approval.
- E. Quality Assurance Submittals: Submit the following:
  - 1. Test Reports: Certified test reports showing compliance with specified performance characteristics and physical properties.
  - 2. Certificates: Product certificates signed by manufacturer certifying materials comply with specified performance characteristics and physical requirements.
  - 3. Manufacturer's Instructions: Manufacturer's installation instructions.
- F. Closeout Submittals: Submit the following:
  - 1. Warranty: Warranty documents specified herein.

#### 1.04 QUALITY ASSURANCE

- A. Installer Qualifications: Installer experienced in performing work of this section who has specialized in the installation of work similar to that required for this project.

1. Personnel: Assembly and installation shall be performed by qualified personnel who have been approved by manufacturer.

#### 1.05 DELIVERY, STORAGE & HANDLING

- A. General: Comply with Division 01 Product Requirements Sections.
- B. Ordering: Comply with manufacturer's ordering instructions and lead time requirements to avoid construction delays.
- C. Delivery: Deliver materials in manufacturer's original, unopened, undamaged containers with identification labels intact.
  1. Factory package components in protective cartons to prevent damage during shipping.
- D. Storage and Protection: Store materials protected from exposure to harmful weather conditions and at temperature conditions recommended by manufacturer.
  1. Store material in a protected area, under cover, on wooden skids and keep material vented to avoid condensation until ready for installation.

#### 1.06 PROJECT CONDITIONS

- A. Field Measurements: Verify actual measurements/openings by field measurements before fabrication; show recorded measurements on shop drawings. Coordinate field measurements, and fabrication schedule with construction progress schedule to avoid construction delays.

#### 1.07 WARRANTY

- A. Project Warranty: Refer to Conditions of the Contract for project warranty provisions.
- B. Manufacturer's Warranty: Submit, for Owner's acceptance, manufacturer's standard warranty document executed by authorized company official. Manufacturer's warranty is in addition to, and not a limitation of, other rights Owner may have under the Contract Documents.

### PART 2 PRODUCTS

#### 2.01 STEEL BIFOLD DOOR UNITS

- A. Manufacturer: Slimfold Products, a Division of the Dunbarton Corporation.
  1. Contact: 868 Murray Road, Dothan, AL 36303; Telephone: (800) 633-7553, (334) 794-0661; Fax: (334) 794-9184;  
E-mail: [slimfold@dunbarton.com](mailto:slimfold@dunbarton.com); website: [www.slimfold-doors.com](http://www.slimfold-doors.com).
  2. Approved equal product.

#### 2.02 PRODUCT SUBSTITUTIONS

- A. Refer to Section 01631.

#### 2.03 MATERIALS

- A. Header and Jamb Members: Form interior door panels of ASTM A653 commercial quality cold rolled steel.
  1. Doors shall be 24 gage formed panels 1" thick with stiffener braces at top, center and bottom.
  2. Center stiffener braces will be spot welded on panels 12" and wider.
  3. Door panels shall be a minimum of 9" and a maximum of 18" wide.
  4. Maximum burr height from slitting 1/3 material thickness.
  5. Steel shall be smooth.

- B. Hardware:
  1. Panels shall be assembled with zinc plated guide and pivot pins.
  2. Pins shall be nylon tipped and allow for a vertical adjustment of 1 ¼”
  3. Top and bottom pins shall be of the captive type.
  4. Spring loaded top pin guide rods shall be used.
  
- C. Side Trim
  1. Side trim shall be formed steel.
    - a. 1 ¾” wide 24 gage
  
- D. Handles
  1. Sierra Handle
    - a. Finish selecton by Owner.
  
- E. Track
  1. Top track shall be extruded aluminum 5/8” high.
  
- F. Fasteners: In accordance with manufacturer’s standards.
  
- G. Paint: Frame manufacturer’s standard baked-on synthetic enamel, applied over a cleaned and phosphate coated surface.
  1. Application shall be by Electrostatic method (Randsburg).
  2. Finish paint dry film thickness on doors panels shall be approximately 1 mil (0.03 mm) for finished paint
  3. Factory finish paint shall pass 100 hour salt spray test in accordance with ASTM B117-03 and 200 hour humidity test in accordance with ASTM D1735-97, with no blistering.
  4. Paint hardness shall meet calibrated pencil lead test in accordance with ASTM D3363-92a

2.04 MANUFACTURED UNITS

- A. General: Door units shall be prefinished designed for installation at finish wall openings.
  1. Provide accessories and fasteners necessary for field assembly and installation in accordance with frame manufacturer’s standards.

2.05 FABRICATION

- A. Fabricate units as shown and as indicated on shop drawings.

2.06 FINISHES

- A. Finishes: Finish Bifold door units:
  1. Color Ivory or Bright White.

2.07 SOURCE QUALITY

- A. Source Quality: Obtain Bifold steel door units from a single manufacturer.

## PART 3 EXECUTION

### 3.01 MANUFACTURER'S INSTRUCTIONS

- A. Compliance: Comply with manufacturer's product data, including product technical bulletins, product catalog installation instructions and product carton instructions for installation.

### 3.02 EXAMINATION

- A. Site Verification of Conditions: Verify that substrate conditions, which have been previously installed under other sections, are acceptable for product installation in accordance with manufacturer's instructions.

### 3.03 PREPARATION

- A. Adjacent Surfaces Protection: Protect adjacent work areas and finish surfaces from damage during product installation.

### 3.04 INSTALLATION

1. Install steel bifold units per the manufacturer's installation instructions.

### 3.05 CLEANING

- A. Cleaning: Remove temporary coverings and protection of adjacent work areas. Repair or replace damaged installed products. Clean installed products in accordance with manufacturer's instructions prior to Owner's acceptance. Remove construction debris from project site and legally dispose of debris.

### 3.06 PROTECTION

- A. Protection: Protect installed product and finish surfaces from damage during construction.
  1. Repair or replace damaged or defective units.
  2. Touch up damaged areas of factory-applied finishes with aerosol spray cans of same paint as used in factory.

END OF SECTION 08118

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## ADDENDUM NO. 1

Date of Issue: **MAY 28, 2009**

Project: **KITCHEN AND BATHROOM RENOVATION  
AT SCHUYLKILL HAVEN FAMILY HOUSING**

Project Owner: **SCHUYLKILL COUNTY HOUSING AUTHORITY**  
245 Parkway  
Schuylkill Haven, PA 17972

Bid Due Date: **JUNE 4, 2009 AT 12:00 PM** (Noon, Local Prevailing Time)  
At the office of the Schuylkill County Housing Authority

The following changes, additions, revisions and/or clarifications are hereby incorporated into and shall become part of the contract documents and are issued to amend or clarify the drawings or specifications. Any items not mentioned herein nor affected hereby shall be performed in strict accordance with the original specifications and drawings. Failure of any bidder to acknowledge receipt of this Addendum in the space provided in his Proposal, may be sufficient cause for rejection of his Proposal.

Prior to submission of a bid for this project, all Contractors are urged to visit the Levkusic Associates website at [www.levkusicgroup.com](http://www.levkusicgroup.com) to view the most current information pertaining to this project.

### I. GENERAL CLARIFICATIONS:

- A. Drawing Sheet CS1 – Project Location indicates the location as the Minersville High Rise. This is incorrect. Project Location shall read “Schuylkill Haven Family, PA-16-13, Fritz Reed Avenue, Asset Management Project 3”
- B. Refer to attached revised Form of Bid Proposal (10 Pages). Please discard the Form of Bid Proposal issued with the bid package and use the attached Form of Bid proposal for submitting a bid on this project.
- C. As a clarification, all first floor bathrooms shall receive new VCT flooring. New VCT shall be Armstrong Imperial Texture No. 51858, 3/32” thickness to match existing VCT thickness. Products shall comply with ASTM F 1066, Composition 1. Nonasbestos formulated. Size shall be 12”x12”. Color and pattern shall be selected by the Owner. Provide transition strip where new tile abuts existing tile or floor finish or any area to eliminate tripping hazard.
- D. As a clarification, all second floor bathrooms shall receive new sheet vinyl flooring. All new sheet vinyl flooring shall be Armstrong Classic Corlon, 1/8” nominal thickness, ASTM F 1303, Type II, Grade A material. Nonasbestos formulated. Color and pattern shall be selected by the Owner. Provide transition strip where new tile abuts existing tile or floor finish or any area to eliminate tripping hazard.
- E. As a clarification, all 1BR and 2BR Accessible Units shall receive 40 gallon water heaters, Plumbing Fixture Mark P8.
- F. New washer box with integral outlet shall be GFI protected.
- G. Electrical Fixture E5 – Existing baseboard heating units are 5’-0” or 6’-0” (varies unit to unit). Existing electrical wiring may need to be modified for new 4’-0” baseboard units.
- H. Existing 2BR and 3BR units have one (1) exhaust fan and one (1) lighting fixture located in the ceiling. All bathrooms shall receive one (1) E6 lighting fixture, ceiling mounted adjacent to scheduled exhaust fan. Existing ceiling mounted lighting fixture shall be removed.
- I. Plumbing Fixture Notes – Note 1 shall be revised to read as follows: “Include compatible strainer basket.”
- J. Plumbing Fixture Mark P4 shall be as follows: Sterling Series 71240115. Provide two horizontal grab bars on the back wall of the surround, one (1) at 9” above the rim of the tub and one (1) at 36” above the finished floor level. Horizontal grab bars shall be located 12” from the control end wall. Each horizontal grab bar shall be 24” in length. Control end walls shall each receive one (1) 18” vertical grab bar, mounted with the bottom leg of the bar at 42” above the finished floor. Also provide a 24” grab bar on the control end wall, 36” above the finished floor level and 4” from the vertical exterior end of the control end wall. Head end wall shall receive a 12” grab bar, 4” from vertical end of shower surround wall, mounted 36” above the finished floor level. All penetrations through shower

surround shall be sealed properly. Provide additional blocking for grab bars, to support a minimum of 250 lbs. Any existing additional grab bars located on shower control wall which are to be removed to provide contractor access shall be reinstalled in its original position. All existing grab bars in locations as described above shall not be reinstalled. All new grab bars shall conform to ANSI A117.1 profile, spacing, installation and finish requirements.

- K. New flanges with integral wax rings shall be model No-Seep #1 by WM Harvey Company.
- L. Detail 7/G2/G2 – New bedroom entry door and associated wall shall be relocated closer to the interior of the bedroom by 18”.
- M. Drawing Sheet G4 – Watts N35BU Pressure reducing valve indicated shall be changed to Watts U5B-Z3.
- N. Range backsplashes shall receive new Fire rated FRP.
- O. All range outlets and range cords shall be code compliant. New electrical cords and outlets will need to be furnished and installed.
- P. All dryer outlets and dryer cords shall be code compliant. New electrical cords and outlets will need to be furnished and installed.
- Q. All paint in bathroom areas shall be mold-resistant.
- R. Wall controls in bathrooms for exhaust fan shall be model 61V, 15 minute timer as manufactured by Broan-NuTone, LLC.
- S. Lighting fixture E1 indicated on floor plans for unit 14 and 41 shall be located at the underside of the wall cabinet over the sink. Such soffit light does not exist currently in units 14 and 41, therefore removal shall not be required. Provide new concealed wiring and new switch for E1 fixture and mount in an accessible location.
- T. Unit No. 1 – E5 fixture shall be changed to a 3'-0” long baseboard unit for this unit only.
- U. As a clarification, Plumbing Fixture P3 includes toilet seat, Kohler K-4636.
- V. Plumbing fixture P4 valve shall be changed to Delta T13420.
- W. Existing roll-in showers (Unit No. 14 and Unit No. 41) and new roll-in shower at Unit No. 1 shall receive new shower controls. Such fixture shall be T13H153.
- X. An RFI was received from Redstone Company asking the following questions:
  - i. Q: Please clarify the closet door marks in all units. The 2BR and 3BR unit closet doors do not have a door number.  
A: All 1BR units shall receive one (1) door No. 103. All 2BR and 3BR units shall receive one (1) door 102 and one (1) door 101.
  - ii. Q: The plans show only one (1) closet door being replaced in the 3BR units, while the 2<sup>nd</sup> door remains existing. Is this correct?  
A: Refer to item i. above.
  - iii. Q: There is no Closet Door #103 shown on the drawings. Are there none to be provided?  
A: Refer to item i. above.
  - iv. Q: The 2BR and 3BR Bathroom Plan does not show new electric fixture E3 or E7. Is this correct?  
A: All 2BR and 3BR units shall receive fixture E3 over medicine cabinets, and fixture E7, located in ceiling of bathroom.
  - v. Q: The 2BR Accessible Unit plan does not show a new electric fixture E3. Is this correct?  
A: 2BR Accessible Units (14 and 41) shall receive new E3 fixture above medicine cabinet.
  - vi. Q: The specifications do not contain any information for the required VCT or sheet vinyl flooring. Please specify, (with the manufacturer, series, etc. that is the standard of design)  
A: Refer to item C above.
  - vii. Q: Are any grab bars to be installed in the three (3) ceramic tile showers? There are none shown on the drawings.  
A: Existing grab bars in existing roll in showers shall remain. New roll in shower in Unit No. 1 shall receive new grab bars. Such grab bars shall include a 48” grab bar on the back wall, and one (1) 18” grab bar on each side wall. All new roll-in shower grab bars shall be mounted at 36” above the finished floor level.
  - viii. Q: At the Pre-Bid meeting, it was stated that the countertop is to be fabricated with no seams. However, the specifications call for a plastic laminate, postform,

no-drip edge countertop. This type of countertop cannot be made without a seam in an "L" shaped corner. Please clarify.

A: Countertops shall be postformed construction as described in Section 12372. All joint edges shall be varnished 6" around all sides to prevent water infiltration and warping.

- ix. Q: It was also stated at the Pre-Bid meeting that a routed-out vent is to be provided in the sink base cabinet door. Please clarify what you want (size, location, material)

A: Each sink base door shall have a 12" long, ½" wide routed opening in the door material. Opening shall be centered in the door panel. Provide two such openings at the top of the door panel and two such openings at the bottom of the door panel. Openings shall be cleaned and finished to eliminate any sharp edges and protect door finish.

- x. Q: Please furnish a spec for the Integral fire extinguishers to be located in the range hoods.

A: Range hood fire extinguishers shall be Range Queen Venthod as manufactured by Louisville Fire & Safety.

- xi. Q: The cabinet elevation shows the countertop height at 34" on all units. Is this correct?

A: Countertop height shall be 36" on all non-ADA units. ADA units shall have a countertop height of 34".

#### **END OF ADDENDUM**

LA Project No. 09-010

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**FORM OF BID PROPOSAL**

**BID FOR:  
CAPITAL FUND PROGRAM**

**KITCHEN AND BATHROOM RENOVATION – CONTRACT NO. 09-1  
AT  
SCHUYLKILL HAVEN FAMILY HOUSING PA-16-13**

TO: Schuylkill County Housing Authority

FROM: \_\_\_\_\_

Gentlemen:

1. The undersigned, having familiarized themselves with the local conditions affecting the cost of the work, and with the Specifications (including Invitation for Bids, Instructions to Bidders, Representations, Certifications and Other Statements of Bidders, Section 3 Requirements, this bid, the form of Bid Bond, the Agreement of Surety, the form of Non-Collusive Affidavit, the form of Contract, and the form of Performance and Payment Bond or Bonds, the General Conditions, the Special Conditions, the General Scope of Work, the Technical Specifications and Drawings) and Addenda, if any thereto, as prepared by Levkolic Associates and on file in the office of the Schuylkill County Housing Authority, 245 Parkway, Schuylkill Haven, PA 17972-1990, hereby proposes to furnish all labor, materials, equipment and services required to construct and complete the above named contract of work, in strict accordance with the contract documents and to the complete satisfaction of the Owner, for the sum indicated below:

**TOTAL BID AMOUNT:**

\_\_\_\_\_  
\_\_\_\_\_ Dollars (\$ \_\_\_\_\_ )

The bidder represents that he understands that any contracts and/or subcontracts for work generated in connection with this bid submission are subject to the requirements of Section 3, CFR Part 135 and that he will include the Section 3 Clause in every contract/subcontract for work generated in connection with this federally assisted project.

2. In submitting this bid, it is understood that the right is reserved by the Schuylkill County Housing Authority to reject any and all bids. If written notice of the acceptance of this bid is mailed, telegraphed or delivered to the undersigned within sixty (60) days after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned agrees to execute and deliver a contract in the prescribed form and furnish the required bond within ten (10) days after the contract is presented to him for signature.

3. Security in the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), in the form of \_\_\_\_\_ is submitted herewith in accordance with the Specifications.
4. Attached hereto is an affidavit in proof that the undersigned has not entered into any collusion with any person in respect to this proposal or any other proposal or the submitting of proposals for the contract for which this proposal is submitted.
5. The bidder represents that he has [ ], has not [ ], participated in a previous contract or subcontract subject to the equal opportunity clause prescribed by Executive Order 10925, 11114 or 11246 or the Secretary of Labor; that he has [ ], has not [ ], filed all required compliance reports; and that representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained prior to subcontract awards. (The above representation need not be submitted in connection with contracts or subcontracts which are exempt from the clause.)
6. Certification of Nonsegregated Facilities. By signing this bid, the bidder certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. He certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The bidder agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. He further agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that he will retain such certifications in his files; and that he will forward a notice to his proposed subcontractors as provided in the instruction to bidders.

The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

7. The bidder is prepared to submit a financial and experience statement upon request.
8. It is hereby certified that the undersigned bidder is the only person(s) interested in this proposal as principal, and that the proposal is made without collusion with any person, firm or corporation.
9. This proposal is submitted with the understanding that the contract be completed within \_\_\_\_\_ calendar days effective from the date indicated in the Notice to Proceed, and that time for the completion of the work shall be considered as of the

essence of this contract, and that in consideration of the costs of extra inspection, salaries of contingent forces and other expenses entailed by the LHA by delays in completing the contract, said LHA shall be entitled to the fixed sum of \$400.00 per calendar day as liquidated damages for each and every day's delay not caused by the LHA, provided however, the Contractor shall be entitled to one (1) day in addition to the time stipulated for each day's delay that may be caused by the LHA or conditions beyond the Contractor's control. "Conditions beyond the Contractor's control" are interpreted to include strikes, floods, unusual weather conditions not normally prevailing in the particular season, inability to secure materials from any source within a reasonable period from the date of order, and any other causes which can be proved as being beyond the control of the Contractor. Extensions of time beyond the above-stipulated date shall be agreed to in writing.

10. The undersigned further agrees to pay to all workmen employed in the performance of this contract not less than the wage rates determined and as amended and supplemented and in all other respects will comply with the Regulations issued pursuant thereto.

11. The Bidder further agrees that the following Addenda, which have been issued during the bidding period, have been received and have been considered in the preparation of this proposal.

ADDENDUM NO.\_\_\_\_ DATE\_\_\_\_\_ ADDENDUM NO.\_\_\_\_ DATE\_\_\_\_\_

ADDENDUM NO.\_\_\_\_ DATE\_\_\_\_\_ ADDENDUM NO.\_\_\_\_ DATE\_\_\_\_\_

SIGNATURES

I. WHEN THE BIDDER IS AN INDIVIDUAL:

If the bidder is an individual trading under his own or a fictitious name, this proposal must be signed by the individual owner and his exact Post Office address must be given. If one other than the owner signs this Proposal, then a notarized certificate of authority signed by the owner must accompany this proposal.

_____	_____ (SEAL)
Witness	Bidder
	Address: _____
	_____
	_____
	Telephone: _____
	Trading As: _____
	(Fictitious Name)
	Date: _____

SIGNATURES

II. WHEN THE BIDDER IS A PARTNERSHIP:

If the bidder is a firm or partnership trading under an individual or fictitious name, this proposal must be signed by one or more partners and the exact names and Post Office addresses of the members of the firm or partnership must be included. If one other than a partner signs this proposal, then a notarized certificate of authority signed by all the partners must accompany this proposal:

\_\_\_\_\_(SEAL)  
Witness Partner

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_(SEAL)  
Partner

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_(SEAL)  
Partner

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Trading As: \_\_\_\_\_  
(Fictitious Name)

Date: \_\_\_\_\_

SIGNATURES

III. \*WHEN THE BIDDER IS A CORPORATION:

If the bidder is a corporation, this proposal must be signed by the President or Vice President, or by an individual whose notarized certificate of authority to execute must accompany this proposal together with the names, titles and business addresses to the President, Secretary and Treasurer which must appear on the said certificate.

(CORPORATE SEAL)

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_

Secretary

(CORPORATE SEAL)

\*The \_\_\_\_\_ is a corporation organized and existing under the laws of the State of \_\_\_\_\_ and ( ) has ( ) has not been granted a certificate of authority to do business in Pennsylvania, as required by the Business Corporation Law, approved May 5, 1933, P.L. 364, as amended.

**SURETY GUARANTY**

Surety Companies executing bonds must appear on the U. S. Treasury Department's most current list (Circular 570) and be authorized to transact business in the State of Pennsylvania and shall be acceptable to the Owner.

**CERTIFICATION**  
**SECTION 3 COMPLIANCE**

CONTRACTOR/RECIPIENT ACKNOWLEDGES RECEIPT OF SECTIONS 135.30, 135.32, 135.34, 135.36 AND 135.38 OF 24 CFR PART 135 ECONOMIC OPPORTUNITIES FOR LOW AND VERY LOW INCOME PERSONS AS ATTACHED; AND CERTIFIES THAT CONTRACTOR/RECIPIENT WILL COMPLY WITH THE RESPONSIBILITIES AND REQUIREMENTS CONTAINED THEREIN.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Bidder (SEAL)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

**THIS CERTIFICATION MUST BE SUBMITTED WITH THE BID.**

**NON-COLLUSIVE AFFIDAVIT**

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ ) ss

\_\_\_\_\_, being first duly sworn,  
deposes and says:

That he is \_\_\_\_\_ of the firm \_\_\_\_\_  
(Title) (Firm Name)

the party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Schuylkill County Housing Authority or any person interested in the proposed contract, and that all statements in said proposal or bid are true.

(Signature of Bidder, if the Bidder is an individual; Partner, if the bidder is a Partnership; Officer, if the Bidder is a corporation)	Signed _____
	By: _____
	Title: _____

Subscribed and sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_, 20\_\_\_\_\_

## STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered. The data given must be clear and comprehensive. This statement must be notarized.

1. Name of Bidder: \_\_\_\_\_
2. Business Address: \_\_\_\_\_
3. When Organized: \_\_\_\_\_
4. Where incorporated: \_\_\_\_\_
5. How many years have you been engaged in the contracting business under present firm or trading name? \_\_\_\_\_
6. Have you ever engaged in or operated under any other name, firm, company or corporation? If so, state the name and the time period of the operation:  
\_\_\_\_\_
7. Contracts now on hand, number of contracts: \_\_\_\_\_  
Approximate gross amount of contracts (\$): \_\_\_\_\_
8. Have you ever, either under your present name or any other name under which you have done business, refused to sign a contract at the original bid? \_\_\_\_\_
9. Have you ever, either under your present name or any other name under which you have done business, defaulted on a contract? \_\_\_\_\_
10. Will you, upon request, furnish any other information the Schuylkill County Housing Authority may require, such as, but not limited to, Financial Statement, Credit available for this project, past performance references, information regarding personnel and organization of your firm? \_\_\_\_\_
11. The undersigned hereby authorized and requests any person to furnish any information requested by Schuylkill County Housing Authority in verification of the recitals comprising this Statement of Bidder's Qualifications.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_

**BUY AMERICA REQUIREMENTS**

A bidder or offeror must submit to the Owner the appropriate Buy America certification (below) with all bids or offers on HUD and American Recovery and Reinvestment Act (ARRA) funded contracts, except those subject to a general waiver. Bids or offers that are not accompanied by a completed Buy America certification may be rejected as nonresponsive.

**Certification requirement for procurement of steel, iron, or manufactured products.**

*Certificate of Compliance with 49 U.S.C. 5323(j) (1) and ARRA Buy American Requirements*

The bidder or offeror hereby certifies that it will meet the requirements of 49 U.S.C. 5323(j)(1) and the applicable regulations in 49 CFR Part 661.5 and the requirements of FAR Rules, 48CFR, Subpart 25.6 Section 1605 in Division A of the ARRA of 2009 and the Buy American Act.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Company Name \_\_\_\_\_

Title \_\_\_\_\_

*Certificate of Non-Compliance with 49 U.S.C. 5323(j)(1) and ARRA Buy American Requirements*

The bidder or offeror hereby certifies that it cannot comply with the requirements of 49 U.S.C. 5323(j)(1) and 49 C.F.R. 661.5 and the requirements of FAR Rules 48CFR, Subpart 25.6 Section 1605 in Division A of the ARRA of 2009 and the Buy American Act., but it may qualify for an exception.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Company Name \_\_\_\_\_

Title \_\_\_\_\_